

1 **CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.**
2 **Board of Directors' Meeting**
3 **MINUTES**
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Mission Statement:

To bring business and education together in a positive working relationship
through innovative leadership and career development programs

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6 *California FBLA is a nonprofit Benefit Corporation. The Directors named by the Corporator in an*
7 *action by Incorporation executed following filing of the Articles of Incorporation of the Corporation*
8 *as named above, constituting the Board of Directors of this Corporation, held a regularly scheduled*
9 *meeting at the time, the day, and at the place set forth as follows:*

10 **DATE:** September 16, 2020 **PLACE:** Teleconference

11 **ITEM 1: CALL TO ORDER**

12 Chris called the meeting to order at 5:39 p.m.

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14 **ITEM 2: ROLL CALL**

15 The following Directors, constituting all of the Directors named by the Incorporation and a majority
16 of the authorized number of voting Directors (thereby establishing a quorum) of the board,
17 participated in the meeting:

- 18 • Chris Gomez, Chairman, Business and Industry Representative
- 19 • Donnette Silva Carter, Vice Chairman, Business and Industry Representative
- 20 • Rohit Ramchandani, Treasurer, Business and Industry Representative
- 21 • Jill Wright, Secretary, Business and Industry Representative
- 22 • Molly Anderson, CDE Representative
- 23 • Nikole Burg, Northern Section Director
- 24 • Graeme Logie, Management Team President
- 25 • Tamera Mallery, Business and Industry Representative
- 26 • Martin Baltierra, Business and Industry Representative
- 27 • Gregory Fox, Business and Industry Representative

28 Non-Voting Members present (guests):

- 29 • Sue Christensen, Business Manager
- 30 • Melanie Dias, Program & Events Manager
- 31 • Kelsea Whiting, FBLA State President
- 32 • Laurie Looker, State Officer Adviser

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34 **ITEM 3: PRESENTATIONS**

- 35 A. State Officer Team Presentation--K. Whiting/L. Looker

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37 **ITEM 4: ACTION ITEMS**

- 38 A. Approval of August 3, 2020 Meeting Minutes--J. Wright
39 A *motion* was made by *Graeme* to approve the August 3, 2020, minutes. *Greg* seconded the
40 motion. *The motion passed unanimously.*
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- 44 **B. Treasurer's Report--R. Ramchandani**
45 **a. Balance Sheet as of August 31, 2020**
46 **b. Statement of Activity, Month of August 2020**
47 **c. Check List, August 2020**
48 **d. Action Needed: 2020-2021 Budget**
49 A ***motion*** was made by ***Donnette*** to approve the 2020-21 Budget as presented. ***Rohit***
50 seconded the motion. ***The motion passed unanimously.***
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52 **ITEM 5: BUSINESS**

- 53 **A. State Adviser Report--M. Anderson**
54 **a. 2020-2021 CDE Contract Status**
55 **b. 2020-2021 Affiliation Status**
56 **B. Business Manager Report--S. Christensen**
57 **a. 2019-2020 Tax Filing Status**
58 **b. FTB Tax Exempt Filing Form 3500 Status**
59 **c. EIDL Application**
60 **d. Payroll Transition Update**
61 **e. 2019-2020 Amendment Invoicing Status**
62 **f. Website Updating**
63 **g. Action Needed: Union Bank Account Signer Changes**
64 A motion was made by ***Donnette*** to remove Laura Martin from all accounts, remove
65 Eric To from the Gold Coast Account, close the Eric To debit card, add Susan
66 Christensen as signer on all state-level accounts (**0730** Main Checking; request debit
67 card; **4884** State Savings; **2062** Time Deposit), and request a new stamp (currently J.
68 Avila) for use by Fitzpatrick. ***Rohit*** seconded the motion. ***The motion passed***
69 ***unanimously.*** A motion was made by ***Rohit*** to approve the expenditure of \$1,314 for
70 the ForAllSystems contract. ***Graeme*** seconded the motion. ***The motion passed***
71 ***unanimously.***
72 **C. Program and Events Manager Update--M. Dias**
73 **a. Virtual Adviser Retreat (October 10)**
74 **b. Virtual LDI (November 14)**
75 **c. SLC 2021**
76 **d. Tri Leadership (TeachFBLA and Chapter Support Center)**
77 **e. Action Needed: Approval of 2020-2021 Contract with Tri Leadership**
78 A motion was made by ***Rohit*** to approve the 2020-2021 contract with Tri Leadership.
79 ***Donnette*** seconded the motion. ***The motion passed unanimously.***
80 **D. Management Team Update--G. Logie**
81 A motion was made by ***Graeme*** to accept the Blue Panda contract. ***Donnette*** seconded
82 the motion. ***The motion passed unanimously.***
83 **E. Bylaws and Organizational Chart Revisions Update--G. Fox/L. Looker**
84 The committee will be meeting next week (Tuesday).
85 **F. Other**
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87 **ITEM 6: SET DATE/TIME NEXT MEETING--October 6, 5 p.m.**

88 **ITEM 7: COMMENTS AND ANNOUNCEMENTS**
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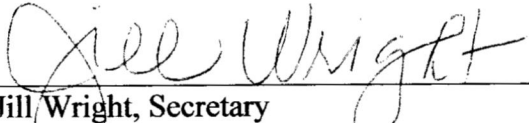
ITEM 8: ADJOURNMENT

The next meeting will be held on October 6 at 5 p.m.

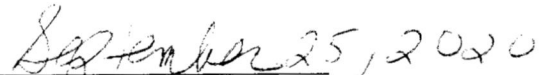
The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.



Jill Wright, Secretary
Business and Industry Representative


Date: September 25, 2020